



BOARD OF TRUSTEES
10 S. Walnut, Manteno, IL 60950
Notice/AGENDA: Regular Monthly Meeting
September 17, 2024
6:00pm

1. Call to Order
2. Agenda Changes
3. Approval of the Minutes
4. Approval of Financial Report
5. Introduction of Visitors and Public Comment (3 minutes)
6. Auditor's Report: Mack & Associates –
7. Director's Report
8. Unfinished Business
 - A. Auditor Report & AFR
 - B. Review Personnel Handbook (HR Source Recommendations)
9. New Business
 - A. Request to Close Library for Election Day 11/5/24
 - B. TBS Annual Maintenance Agreement Invoice
 - C. Holohan Heating & Air Maintenance Agreement
 - D. FastSigns Quote: Update Outdoor Signage
 - E. Request for Late Opening December 16,2024
 - F. Library Conduct Policy Update
 - G. ByLaws Policy Update
10. Correspondence
11. Anticipated Items
12. Adjourn
13. Executive Session: For the purpose of employment, compensation, discipline, performance or dismissal of specific employees, presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; and/or the discussion of previously closed minutes.
14. Adjournment of Executive Session
15. Call to Order
16. Action Resulting from Closed Session
17. Adjournment