



**BOARD OF TRUSTEES**  
**10 S. Walnut, Manteno, IL 60950**  
**Public Hearing 6:30pm**  
**Notice/AGENDA: Regular Monthly Meeting**  
**November 17, 2020**  
**7:00pm**

The Board Meeting will be conducted in-person and live remotely via telecommunications. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: [information@mantenolibrary.net](mailto:information@mantenolibrary.net) Deadline for comments is 5:00pm on Monday, November 16, 2020. You may listen to the meeting by participating in a telephone conference call as follows, dial-in number: 312-626-6799 with meeting ID: 863 6769 3726, password: 363232. Participation can also be done via: <https://us02web.zoom.us/j/86367693726?pwd=RzBremV6dkZQZ3ZHMmtMRHp2U3IzUT09>

This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act"(i.e 5 ILCS 120/2.01; 5 ILCS 120/7)

1. Call to Order
2. Approve permitting the meeting to occur by audio or video conference calls. (5 ILCS 120/7 (a) of the Open Meetings Act)
3. Agenda Changes
4. Approval of the Minutes
5. Approval of Financial Report
6. Introduction of Visitors and Public Comment (3 minutes)
7. Director's Report
8. Unfinished Business
  - A. Approve Auditors Report
  - B. Draft Letter – Bank RFI
  - C. Per Capita: Review of Chapters 1-7 Illinois Standards 4.0
  - D. Covid- Revisit Mitigation Tier 3 (Curbside/Library Closure/Employee Pay)  
FFCRA expires December 31, 2020
9. New Business
  - A. Levy 20-02
  - B. Annual Treasurer's Report/Comptrollers Report
  - C. Meeting Ordinance 20-03
  - D. 2<sup>nd</sup> Half Year Review of Closed Minutes
  - E. Policy Review: Library Conduct, Electronic Meeting, and Government Travel Expense Policies
  - F. Personnel Budget 2020-2021 & 2021-2022
10. Correspondence
11. Anticipated Items
12. Adjourn
13. **Executive Session:** For the purpose of employment, compensation, discipline, performance or dismissal of specific employees, presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; and/or the discussion of previously closed minutes.
14. Adjournment of Executive Session
15. Call to Order
16. Action Resulting from Closed Session
17. Adjournment