

MANTENO PUBLIC LIBRARY DISTRICT
BOARD MEETING
AUGUST 19, 2025

Call to Order: President Gale Dodge called the regular monthly board meeting to order at 6:00 p.m. Those present were trustees Beth Collier, Denise Jones, Donna Nelson, Susan Turner, Nancy Wheeler, and Library Director Jamie Lockwood. Trustee Cara Baldwin was absent.

Agenda Changes: There were no agenda changes.

Approval of the Minutes: Beth Collier moved to approve the minutes of the July board meeting. Donna Nelson seconded the motion.

Approval of the Financial Report: Sue Turner moved and Nancy Wheeler seconded to approve the July 2025 financial report as presented.

Introduction of Visitors and Public Comments: There were none.

Director's Report: The report was given by Jamie Lockwood, stated circulation clerk J. Lucas has retired. Hiring notifications went out on July 22, 2025 and interviews to begin on August 11, 2025.

Meetings and Workshops: Director Lockwood attended a delegates meeting to vote on an amended update to PrairieCat by-laws. October and January meetings will be held as well as a 4th meeting on April 29, 2026.

Government Update: More information is to come regarding HB 1910 Opioid Antagonists Amendment. No action was taken at this time.

Other meetings: IL Public Library Standards - July 28 Delegates Meeting - July 30 HR Source Directors Peer Hub - August 20

Finance: E-Commerce for July, 2025: \$243.18 Auditors from Mack & Assoc. to be out on August 18 Midland Bank CD renewed on 8/7/25 for 3 mos. at rate 3.352%

Building: Johnson Downs began staff bathroom remodel on July 28, 2025 Tee Jay Doors replaced pivot on North facing outside door on July 28.

Technology:

Library Projects/Activities: IPLAR Budget and Allocation

Also grant update on 250 America Grant - MPLD did not receive one of the 38 grants, but will receive resource materials, etc for use during America's 250th anniversary.

Friends of the Library (FOL): via Zoom on Aug. 5, 2025

Fish Fry Committee met on J July 24, as ticket sales began on Aug. 1. Dinner to be Sept. 19, 2025 from 5:00-8:00 p.m. with \$15 for fish dinner, \$10 for other choice dinners. Cash bar to be available, along with raffle baskets, and special performance by the Fedoras.

Monthly Stats: Circulation (9849); New Cards (42); Computer Usage (194); People Counter (3846); Web Usage (2279); Hot Spot Usage (28); OverDrive Checkouts Audio (311) Overdrive e-books (399); Boundless Checkouts Audio (34); Boundless e-books (41); Capira App Request Item (345); Capira App Search Catalog (1167); Hoopla borrows (310); Mobile Print (204).

Programming Updates: Department News - currently working on fall schedule.
SUMMER READING PROGRAM SUMMARIES:

Children's Reading Programs: Rubber Duckies, (ages 0-2) average 14 per week. Gordon & Friends (3-5) 58 kids signed up, 16 for "Reading Only"; Reading Dragons (6-10) 52 signed up, 39 for "Reading Only"; Reading Adventurers (11-17) 4 teens.

Special Programs for Kids: Kindergarten Camp, 16 in a.m., 4 in p.m.; Family Bingo Night, 27 kids & 23 adults; Dungeons & Dragons, 12 teens; Don Gogh's Color Game Show, 31 kids & 24 adults; Stuffed Animal workshop, 48 children & 28 adults.

Adults: 67 adults signed up for summer reading.

Adult Special Programs: One Book One Book Club, 8 patrons; Murder Mystery Program, 15 people; The Unsolved Murders of Barbara & Patricia Grimes, 25 patrons.
ADULT PROGRAMS FOR AUGUST

Regular Programs: Puzzle Swap, Aug 10; Crafter Day, Aug. 9; Not Your Mother's Book Club.; Senior Social Hour; Tuesday Book Club, "The BookShop": by Evan Friss, Aug.12. Golden Gamers; Book Bingo; Pen to Paper Writers Club.

Upcoming Program: Shared Shelf Book Swap, to meeting Aug. 25 from 6:00-7:00 at Darla's to swap with other patrons.

Unfinished Business:

Denise Jones moved and Nancy Wheeler seconded to approve the Budget and Appropriation Ordinance #25-01. Sue Turner moved to approve and Beth Collier seconded the Certification by Estimate.

Denise Jones and Beth Collier audited the Secretary's Minutes. Donna Nelson moved to approve the audit and Nancy Wheeler seconded the motion.

New Business:

Director Jamie Lockwood went over the IPLAR Report which has all information

regarding the Library District that is to be filed with the State of IL. It will be submitted by Sept. 1, 2025. Beth Collier and Gale Dodge gave permission for their electronic signatures to be utilized in the report.

Sue Turner moved and Denise Jones seconded the approval of True Tech of the DUO quote for the information for server and 6 laptop devices at a cost of \$288.00. Beth Collier moved to accept Utica Bldg Insurance proposal, with a \$2500.00 deductible, at a cost of \$11,632.00. Denise Jones seconded the motion. Motion carried. The board look at the possible addition of flood and earthquake insurance but made no inclusion.

The Hotspot Policy was reviewed by all Trustees, with no further action taken.

Correspondence was from the Secretary of State as well as from Gale Dodge.

With no further action Sue Turner moved and Denise Jones seconded for adjourning the meeting. The meeting adjourned. The next board meeting will be held on September 16, 2025.

Respectfully submitted,

Nancy Wheeler
Secretary ProTem