



BOARD OF TRUSTEES
10 S. Walnut, Manteno, IL 60950
Notice/AGENDA: Regular Monthly Meeting
February 16, 2021 7:00pm

The Board Meeting will be conducted remotely via telecommunications. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: information@mantenolibrary.net Deadline for comments is 5:00pm on Monday, February 15, 2021. You may listen to the meeting by participating in a telephone conference call as follows, dial-in number: 312-626-6799 with meeting ID: 897 7538 6688 password: 861921. Participation can also be done via:
<https://us02web.zoom.us/j/89775386688?pwd=WTF3TkFvWmRoOFF2aUZMeE45R2hmdz09>

This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act"(i.e 5 ILCS 120/2.01; 5 ILCS 120/7)

- 1. Call to Order and Roll Call**
- 2. Approve permitting the meeting to occur by audio or video conference calls. (5 ILCS 120/7 (a) of the Open Meetings Act)**
- 3. Agenda Changes**
- 4. Approval of Minutes**
- 5. Approval of Financial Report**
- 6. Introduction of Visitors and Public Comment (3-Minutes)**
- 7. Directors Report**
- 8. Unfinished Business**
 - A. Phone System Back Up Phone and Maintenance Contract**
 - B. Per Capita Grant**
 - C. Covid Family Medical Leave Policy**
 - D. Staff Development Day – Thursday, March 25**
- 9. New Business**
 - A. Personnel Policy Review by HR Source**
 - B. Utility Bill ACH vs Check**
 - C. Brain HQ Database**
 - D. Manteno Chamber 2021 Street Map Publication**
 - E. Covid-19 Vaccine Employee Letter**
 - F. Policy Review- Blood Borne Pathogen Policy**
 - G. Personnel Committee Meeting Date**
 - H. Reaching Forward Conference Registration Fee**
- 10. Correspondence**
- 11. Anticipated Items**
- 12. Adjourn**
- 13. Executive Session:** For the purpose of employment, compensation, discipline, performance or dismissal of specific employees, presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; and/or the discussion of previously closed minutes.
- 14. Adjournment of Executive Session**
- 15. Call to Order**
- 16. Action Resulting from Closed Session**
- 17. Adjournment**