

DISC REPAIR POLICY

Manteno Public Library (MPL) provides a disc repair service to all patrons. Using a disc resurfacing machine, MPL can clean scratched, dirty, or malfunctioning CDs or video discs (videogames will not be accepted). Oftentimes, discs can be restored to working condition, but in some cases, the damage might exceed the capabilities of the resurfacing machine. Please note that not all discs can be repaired. MPL cannot repair discs that have been damaged by deep scratches, heat, chemicals or chips.

POLICY

1. Any patron may bring in no more than 10 discs per week for cleaning/repair. Each disc must be submitted in a case or plastic sleeve.
2. Library staff will clean/repair discs using the available on-site disc resurfacing machine.
3. The cost is \$2 for a single sided disc and \$4 for a double-sided disc. The fee will be paid upon pick up of items.
4. MPL will not provide refunds for any item that still does not work after a repair has been made. However, because not all items can be tested by MPL, patrons have 7 days to notify the library that the repair did not work. At that time, MPL will offer a second cleaning at no additional cost.
5. The timeframe for cleaning is estimated to be one week. Discs will not be cleaned on a “while you wait” basis, unless the machine is already in operation. Staff will call when discs are ready for pick up. Patrons are responsible for picking up their item(s) in a timely manner. If the item(s) is left at the library for more than 2 weeks, library staff will make one phone call as a reminder. If the item is left at the library for more than one month, it will be considered a donation and may be added to the collection, sold or disposed of in some other manner.
6. While most repaired discs will be returned in a like new condition, there may be a slight circular pattern created during the wet sanding process or there may be text worn away near the center of the disc. This is normal and cannot be avoided. It should not affect the playability of the repaired disc.
7. Patrons assume the entire risk related to this service. MPL is providing this service “as is” and MPL disclaims any and all warranties, whether expressed or implied. The patron agrees to indemnify and hold harmless MPL, its officers and employees from and against all suits, claims, actions and expenses arising out of the use of this service.