



**BOARD OF TRUSTEES**  
**10 S. Walnut, Manteno, IL 60950**  
**Notice/AGENDA: Regular Monthly Meeting**  
**April 20, 2021 7:00pm**

The Board Meeting will be conducted in-person and live remotely via telecommunications. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: [information@mantenolibrary.net](mailto:information@mantenolibrary.net) Deadline for comments is 5:00pm on Monday, April 19, 2021. You may listen to the meeting by participating in a telephone conference call as follows, dial-in number: 312-626-6799 with meeting ID: 823 0575 9748, password:885422. Participation can also be done via:  
<https://us02web.zoom.us/j/82305759748?pwd=a0EvZ2NBS3lRTWhEcGVPaFcyMG9rdz09>

This procedure is being followed pursuant to the Illinois Governor's "Executive Order" suspending certain provisions of the Illinois "Open Meetings Act" (i.e 5 ILCS 120/2.01; 5 ILCS 120/7)

- 1. Call to Order and Roll Call**
- 2. Approve permitting the meeting to occur by audio or video conference calls. (5 ILCS 120/7 (a) of the Open Meetings Act)**
- 3. Agenda Changes**
- 4. Approval of Minutes**
- 5. Approval of Financial Report**
- 6. Introduction of Visitors and Public Comment (3-Minutes)**
- 7. Directors Report**
- 8. Unfinished Business**
  - A. Covid Family Medical Leave Policy**
  - B. Roof/Ceiling Leak Update/Close Half Day to move server to Loft**
  - C. Lawn/Snow Removal Contract Quotes**
- 9. New Business**
  - A. Personnel Committee Update**
  - B. Axis 360 Renewal**
  - C. Seasonal Youth Service Position**
  - D. Policy Review: Reference & Readers Advisory Policy, Residency Requirements Policy and Study Room Policy**
  - E. Disposal of Surplus**
  - F. Carpet Cleaning- Saturday, May 29<sup>th</sup>**
  - G. Office Furniture/Space for Circulation Supervisor**
  - H. Director Evaluation**
- 10. Correspondence**
- 11. Anticipated Items**
- 12. Adjourn**
- 13. Executive Session:** For the purpose of employment, compensation, discipline, performance or dismissal of specific employees, presentation of evidence or testimony as authorized by law; purchase, lease, or sale of real or publicly owned property; and/or the discussion of previously closed minutes.
- 14. Adjournment of Executive Session**
- 15. Call to Order**
- 16. Action Resulting from Closed Session**
- 17. Adjournment**