

Special Board Meeting

March 14, 2020

The Special Board meeting was called to order at 10 a.m. by President Gail Dodge. Those in attendance were: Director J. Lockwood, G. Dodge, C. Hollenbeck, C. Baldwin, and N. Shear. Absent were: B. Collier, P. Tovo and N. Wheeler.

There were no agenda changes.

New Business: Director Lockwood presented the Pandemic Policy to the Board. C. Hollenbeck moved and C. Baldwin seconded to approve the Pandemic Policy as presented.

The Action Plan of Closure of the library because of the current pandemic was discussed. The library will be closed to the public from March 17th to March 28th. Circulation staff will work from 10:30 a.m. to 6:00 p.m. Supervisors will have staggering hours. Delivery from RAILS will continue Monday through Friday and curbside service will be provided to patrons from 11 a.m. to 1 p.m., and 4:30 p.m. to 6:00 p.m. to checkout requested items. Staff development day was cancelled to be rescheduled later. TruTech will be given the option to service the computers on the scheduled date of March 19th. The library will take advantage of the closing to have STEAM PRO clean the library furniture.

Adjournment: Meeting adjourned at 10:25.

Respectfully Submitted,

Nancy Shear

Secretary