

Manteno Public Library

Board Meeting

May 20, 2025

President G. Dodge called the meeting to order at 6:00 p.m.

Present: J. Lockwood, C. Baldwin, D. Nelson, S. Turner, N. Wheeler, D. Jones, B. Collier, G. Dodge.

Absent: None

Board Officer Nomination/Election: a motion was presented in regards to officer nomination; G. Dodge as President, N. Wheeler as Vice President, C. Baldwin as Secretary and B. Collier as Treasurer. D. Nelson seconded and all were in support of this motion.

Approval of the Minutes: S. Turner moved and D. Jones seconded to approve the April 2025 minutes for the Library Board Meeting.

Approval of the Financial Report: N. Wheeler moved S. Turner seconded to approve the April 2025 financial report as presented.

Introductions of visitors and public comments: None

Agenda Changes: None

Director's Report:

A new mobile app will launch in October- it will now be with Innovative. The new app is compatible with all products we currently use from Innovative.

Starting in July the Delegates meetings will be closer to travel to.

Technology:

Meetings and Workshops:

Performance Management: Ongoing Communication on 5/12/2025

RAILS Update 5/14/2025

IMRF 2025 Employee Rate Webinar

LIMRiCC Spring Meeting via Zoom

Illinois Government Updates:

N/A

Finance:

E-commence: (April- \$201.75)

Midland States Bank CD matured 5/7/25 and renewed for 3 months at 3.35% rate with a yield of 3.392%.

The Municipal Bank CD matures 6/13/2025.

Building:

The first painting project which consists of the foyer and desk pillars will begin on May 17th and 18th. The Activity Room will be completed at the end of August.

The remodeling of the staff bathroom will begin on July 28th after summer reading ends.

Holohan Heating was out for changing filters and checking the units for the summer cooling season. Follow-up is recommended on replacing 3 of the contactors- a quote is to follow.

Library Projects/Activities:

2025 Budget

Renewing Databases:

Mango Language- the library subscription will renew and payment is scheduled for after July 1, 2025.

Homeless Training Academy renews July 15th and payment is also scheduled after July 1, 2025.

Friends of the Library:

The Monical's Fundraiser brought in \$170.

The Friends will be at the Summer Reading Kickoff passing out bracelets and registering kids for the Puzzle Competition as well as promoting the Culver's fundraiser.

Fundraising events for 2025:

Culver's Night Share- June 23rd

Fish Fry September 19th

Bunco Night October 24th

Their next meeting is on June 3, 2025.

Monthly Statistical Report for April: Circulation (9213), New Cards (38), Computer Usage (282), People Counter (3323), Web Usage (2437), HotSpot Usage (19), OverDrive Checkouts Audio (320) OverDrive checkouts e-books (368) Boundless Audio (20), Boundless e-books (18), Capira App Request Item (404), Capira App Search Catalog (1093), Hoopla Borrows (285), ePrintit Mobile Printing (110).

Youth Services Department Update:

U Are U visited the library to have a tour and explore the library.

The chicks were returned to the University of Illinois Extension Center on May 16th.

Summer Reading will kick off at Legacy Park on June 9th from 11:00 am- 1:00 pm. Summer Reading will be a 6 week program that will meet weekly. They will earn prizes and raffle tickets for the grand prize raffle baskets.

Special Kids Programs: Kindergarten Camp, Family Bingo Night, Dungeons & Dragons, Dan Gogh's Color Game Show and Stuffed Animal Workshop.

Adult Programs:

Not Your Mother's Book Club, Senior Social Hour, Tuesday Book Club, Crafter-Day Junk Journaling, Book Bingo, Pen to Paper Writer's Club, Adult Craft Night, Puzzle Swap.

Special Adult Programs: Murder Mystery Program- A Crime at the Casino, The Unsolved Murders of Barbara and Patricia Grimes, The Shared Shelf Book Swap and Golden Gamers- Minute to Win It Game Night.

Unfinished Business:

A Personnel/Budget Committee Update was given by J. Lockwood and B. Collier.

New Business:

B. Collier moved and N. Wheeler seconded to approve the HR Source Renewal as presented.
D. Jones moved and C. Baldwin seconded to approve the Innovative Mobile App IGA as presented.
S. Turner moved and D. Nelson seconded to approve the Illinois Library Presents Renewal as presented.
B. Collier moved and G. Dodge seconded to approve the eRead Illinois Renewal as presented.
D. Nelson moved and N. Wheeler seconded to approve to keep the FOIA Officer and Open Meetings Act Officer as is.
B. Collier moved and D. Jones seconded to approve the 2025 Mack & Associates Audit Engagement Letter as presented.
S. Turner moved and N. Wheeler seconded to approve the College Intern Summer position as presented.
B. Collier moved and D. Nelson seconded to approve the Resolution 25-01 Non-Resident Fee as presented.

Anticipated Items:

None

Correspondence:

The Chamber dropped off sponsorship forms for the Rocking on the Square and Movies in the Park programs.

President G. Dodge adjourned the meeting at 6:46 pm.

Respectfully Submitted,
Secretary
Cara Baldwin